

Boone County Board of Commissioners Minutes
January 25, 2021
Special Meeting
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Tom Santelli opened the meeting at 9:14 a.m. with the pledge of allegiance.

Approval of Executive Session Memorandum for January 19, 2021:

Commissioner Wolfe made a motion to approve Executive Session Memorandum for January 19, 2021 presented at today's meeting. Commissioner Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

There were none at this time.

In the Matter of Resolution 2021-05 Renewing a State of Emergency:

Tom Ryan, County Preparedness Coordinator, gave an update on the COVID-19 cases within Boone County. We are now past the holiday rushes and hope to see the surge in positive cases begin to decline. The health department is working with the Boone County Sheriff's Office and the Commissioners on an additional testing site. Based on the data available, he believes Boone County will drop down from the Red Status to Orange Status based on the state's metrics, but he will know more on Wednesday this week. The health department recommends renewing the State of Emergency for another week. County Attorney Bob Clutter presented Resolution 2021-05 Renewing a State of Emergency and read it aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Lawson made a motion to adopt Resolution 2021-05 Renewing a State of Emergency. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Butler, Fairman and Seufert, Inc Agreement for Replacement of Bridge #150:

Nick Parr, Director of Highway Department, presented a professional engineering services agreement with Butler, Fairman and Seufert, Inc. (BF&S) for the replacement of Bridge #150 carrying County Road 700 West over Big Raccoon Creek.

Commissioner Wolfe made a motion to approve the professional engineering services agreement with Butler, Fairman and Seufert, Inc. (BF&S). Commissioner Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

Nick Parr, Director of Highway Department, gave an update on a meeting with Vectren regarding the Ordinance violations. He also addressed some concerns regarding utility poles being installed roughly 6 to 8 feet near the travel portion of the Right-of-Way on county roads. Nick presented an example of the utility poles installed near Bridge #148. The Commissioners asked County Attorney Bob Clutter to draft an Ordinance.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. Facilities / Capital Investments – Max Mendenhall
- c. Health Department – Lisa Younts / Abby Messenger
- d. Highway Department – Nick Parr
- e. Human Resources – Megan Smith
- f. IT Support – GUTS
- g. Other Elected Officials

Justin Sparks, County Coroner, presented the following items:

1. The State of Indiana initiated a program switch for the vital records reporting system of birth and death certificates, and the old system did not migrate over very well. This has been on the news. The Coroner's Office and the State are working through some of the technology issues. Boone County Coroner's Office is working very hard with families and issuing letters to give timely responses.
2. Working with the Auditor's Office, State Board of Accounts (SBoA), and Human Resources with payroll, onboarding, and reporting.
3. The Boone County Health Department declared a van surplus at a previous meeting and the Coroner's Office would like to add the van to their fleet for transports.

In the Matter of Document Signing:

1. Key request form for Mike Cunningham with Weights & Measurers.
Commissioner Lawson made a motion to approve the key request form for Mike Cunningham.
Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See (Appendix #2)

Commissioner Wolfe made a motion to approve claims as submitted.
Commissioner Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See (Appendix #3) for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Lawson made a motion to adjourn at 9:41 a.m.
Commissioner Wolfe seconded the motion. Motion carried 3-0.